



The Corporation of the Town of Fort Erie By-law 132-2024

Being a By-law to Establish Fees and Charges for the Town of Fort Erie and to Repeal By-law 176-2023, as amended

Whereas the Municipal Council of The Corporation of the Town of Fort Erie may pass by-laws establishing and requiring the payment of fees for information, services, activities and use of Town property; and

Whereas Section 391 of the *Municipal Act*, 2001 S.O. 2001, c.25, as amended, provides that sections 9, 10, and 11 of that Act authorize a municipality to impose fees and charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control, and

Whereas Section 69 (1) of the *Planning Act*, 1990 R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications; and

Whereas Section 7 of the *Building Code Act*, 1992 S.O. 1992, c.23 as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits; and

Whereas By-law 176-2023, as amended, establishes fees and charges for various services provided by the Town of Fort Erie; and

Whereas at the Council-in-Budget Committee Meeting held on December 5, 2024, the Municipal Council of the Town of Fort Erie approved Report CBC-02-2025, authorizing changes to various fees and charges, annual indexing, and directing staff to prepare the necessary by-law; and

Whereas the Municipal Council of The Corporation of the Town of Fort Erie deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities, and use of Town property;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

- 1. That** the fees and charges as set out in the Schedules identified below form part of this bylaw and are hereby authorized, approved and established:

Schedule A – Planning, Building and By-law Services

Schedule B – Community Services

Schedule C – Corporate Services

Schedule D – Fire and Emergency Services

Schedule E – Infrastructure Services

Schedule F – Legislative Services and Legal Services

- 2. That** the fees and charges as listed in the Schedules to this By-law will be subject to Harmonized Sales Tax (HST) where applicable. Should the legislation change or subsequent interpretations be released that may change the applicability of these taxes, staff will immediately undertake to apply the proper tax to the fee.
- 3. That** no request by any person for any information, services, activity or use of Town facilities or property described in the attached Schedules forming part of this by-law shall be processed or provided by any Town employee, unless and until the person requesting the information, services, activity or use of Town facilities or property, has paid the applicable fee or charge in the prescribed amount, except, in appropriate circumstances, bills may be required to be sent to the person following the completion of the work, information, services,

activity or use of Town facilities or property, in which case the fee will then be due and payable.

4. **That** in the event that any part of this by-law, including any part of the Schedules attached hereto, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law including the remainder of the Schedules, as applicable, shall continue to operate and be in full force and effect.
5. **That** all unpaid fees or charges imposed by this By-law on a person are a debt due to the Town of Fort Erie and the Town of Fort Erie may take such action as it considers necessary and as permitted by law to collect the debt.
6. **That** any unpaid fee or charge imposed by this By-law, including interest and any other eligible recovery, may be added to the tax roll for the following property and collected in the same manner as municipal taxes:
 - (a) in the case of a fee or charge for the supply of a service or thing to a property, the property to which the service or thing was supplied;
 - (b) in all other cases, any property for which all of the owners are responsible for payment of the fee or charge.
7. **That** any provision of any other by-law of the Town of Fort Erie that is inconsistent with this by-law shall be of no force or effect.
8. **That** By-law 176-2023, as amended, be repealed effective January 1, 2025, immediately before the time this By-law comes into force and effect.
9. **That** this By-law shall come into force and effect on January 1, 2025, unless specifically identified otherwise.
10. **That** all provisions of this By-law, including all of the Schedules, continue in force until amended, repealed or replaced (by by-law or by a resolution of the Council confirmed by by-law) and for greater certainty this includes continuing in force after December 31, 2025 until amended, repealed or replaced.
11. **That** this By-law may be referred to as the “User Fees and Charges By-law”.
12. **That** the Clerk of the Town is authorized to affect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 16th day of December 2024.

Mayor

Clerk

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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SCHEDULE A - PLANNING, BUILDING AND BY-LAW SERVICES

Building Permit			
Group A Assembly Occupancy - per sq.ft.*			
School, church, restaurant, daycare, hall, transit, recreation facility	\$2.19		\$2.19
Owner/Leasehold renovation	\$1.07		\$1.07
Group B Institutional Occupancy - per sq.ft.			
Hospital, retention facility, nursing home, etc.	\$2.37		\$2.37
Owner/Leasehold renovation	\$1.20		\$1.20
Group C Residential Occupancy - per sq.ft.			
One family, semi-detached, multiple unit dwelling,	\$1.61		\$1.61
Hotel, motel	\$1.70		\$1.70
Group D Business/Personal Services Occupancy - per sq.ft.			
Office, bank, medical office, etc.	\$2.03		\$2.03
Owner/Leasehold renovation	\$1.01		\$1.01
Group E Mercantile Occupancy - per sq.ft.			
Store, shopping mall, plaza, shop, market, retail, etc.	\$1.90		\$1.90
Owner/Leasehold renovation	\$0.84		\$0.84
Group F Industrial Occupancy - per sq.ft.			
Industrial mall, shop, etc.	\$1.39		\$1.39
Industrial building with no partitions	\$0.82		\$0.82
Owner/Leasehold renovation	\$0.82		\$0.82
Special Category/Occupancy			
Farm building, greenhouse - per sq.ft.	\$0.40		\$0.40
Air supported structure - per sq.ft.	\$0.22		\$0.22
Tent, temporary fabric structure	\$200.00		\$200.00
Multiple tents, same property or demountable stages and associated sound and lighting equipment towers	\$397.00		\$397.00
Miscellaneous Residential			
Garage, carport, covered deck/porch - per sq. ft.	\$0.54		\$0.54
Uncovered deck/porch, shed/accessory building - per sq. ft	\$0.54		\$0.54
Sunroom/solarium - per sq.ft.	\$1.03		\$1.03
Fire Systems			
Commercial kitchen hood and fire suppression system	\$341.66		\$341.66
Fire alarm, sprinkler, standpipe upgrades/installations	\$341.66		\$341.66
Alteration - Group C Residential			
Unfinished basement (new foundation and crawl space) - per sq.ft.	\$0.54		\$0.54
Roof structure (replace or new) - per sq.ft.	\$0.22		\$0.22
Gut renovation - per sq.ft.	\$1.10		\$1.10
Interior alteration - per sq.ft.	\$0.66		\$0.66
Finished basement - per sq.ft.	\$0.85		\$0.85
Fireplace, woodstove	\$197.00		\$197.00
Demolition			
Building less than 3,000 sq.ft.	\$197.00		\$197.00
Other demolition - per sq.ft.	\$0.08		\$0.08
Pool			
Public pool	\$612.00		\$612.00
In-ground pool	\$230.00		\$230.00
Above-ground pool	\$197.00		\$197.00
Change of use of a building or part thereof - no construction required	\$197.00		\$197.00
Authorize occupancy of an unfinished building or part thereof	\$238.00		\$238.00
Transfer - Transfer of permit to new owner	\$197.00		\$197.00
Designated Structure			
Retaining wall, pedestrian bridge, crane, runway. Greater of:			
Per \$1,000 construction value	\$18.05		\$18.05
OR Minimum permit fee	\$197.00		\$197.00
Other designated structure	\$197.00		\$197.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Special Request			
Preliminary site inspection prior to application	\$266.00		\$266.00
Non-routine inspections after hours	\$266.00		\$266.00
Miscellaneous Permit			
Moving (i.e., relocation of building)	\$197.00		\$197.00
Gasoline, oil storage tank, fuel pump	\$197.00		\$197.00
Other (per \$1000 construction value)	\$18.05		\$18.05
Minimum Permit Fee	\$197.00		\$197.00
After Hours Service			
Single Family Dwelling (New, renovations or additions)	\$646.00		\$646.00
Minor Projects (where minimum building permit fee applies)	\$323.00		\$323.00
All other Projects	\$970.00		\$970.00
3rd Party Plans Review and Inspections	Actual cost		Actual cost
<i>Note: Actual costs, including applicable HST, incurred by the Town will be invoiced.</i>			
Alternative Solutions - per Building Code			
Town reviewed - per hr (4 hours minimum)	\$125.00		\$125.00
3rd party review cost (subject to CBO's discretion)	Actual cost		Actual cost
<i>Note: Actual costs, including applicable HST, incurred by the Town will be invoiced.</i>			
Reinspection, when previous inspection not remedied	\$99.10		\$99.10
Compliance Letter - not associated with a permit (per property)	\$99.10		\$99.10
Revision or Amendment to a Permit - per hour	\$99.10		\$99.10
Demolition and Build Agreement (includes registration fee)	\$986.00		\$986.00
Conditional Building Permit Agreement (includes registration fee)	\$986.00		\$986.00
Spatial Separation Agreement (includes registration fee)	\$706.00		\$706.00
Release of Building related Agreements (includes registration costs)	\$388.00		\$388.00

Refund of Fees	Eligible for Refund
Status of Permit Application	
Application filed. No processing or review of plans or documents submitted.	80%
2 Application filed. Plans reviewed.	60%
3 Permit issued.	40%
4 Additional deduction for each field inspection performed.	10%
5 Permits valued at the minimum permit fee.	0%

Notes
Note 1: Where construction has commenced prior to the issuance of a building permit, the application will be subject to an additional administration fee equal to the permit fee for construction completed.
Note 2: If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$18.05 for each \$1,000.00 of estimated valued of construction. The estimated value of construction shall be determined by the Chief Building Official.
Note 3: The dwelling unit sq. ft. (*) rate does not include any covered porches, decks or attached garages, they shall be charged seperately at their current rate.
* - sq.ft. is the gross area of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts and habitable attics are included. Where there is no floor or exterior walls for the project, sq.ft. is the exterior walls for the project, sq.ft. is the greatest horizontal area of the structure. There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Sign Permits			
Portable Sign Permit Fee	\$151.00		\$151.00
Permit Fee - per m ² or part thereof (\$2.00 per sq. ft.)	\$27.00		\$27.00
Minimum Sign Permit Fee	\$151.00		\$151.00
Sign Permit Renewal Fee	\$106.00		\$106.00
Sign Encroachment Permit Fee	\$213.00		\$213.00
Sign Removal Fee	\$177.00		\$177.00
Return of Removed Sign Fee (plus associated storage costs)	\$177.00		\$177.00
Minor Variance Application from Sign By-law Fee	\$590.00		\$590.00
Appeal of Minor Variance Decision Fee	\$590.00		\$590.00
Deposit			
Sidewalk Repair Deposit - upon filing building permit application, to cover costs of damages which may occur due to construction	\$500.00		\$500.00
Tracking of Construction Debris Deposit - to cover Town cleanup costs in the event building materials, waste or soil is spilled or tracked onto public streets by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition	\$500.00		\$500.00
Demolition Deposit	\$1,000.00		\$1,000.00
Subdivider Grading Deposit			
Per lot	\$200.00		\$200.00
Per acre of blocks	\$1,000.00		\$1,000.00
Maximum of \$20,000 for the entire Subdivision or Phase			
Lot Grading Deposit for Tarion registered builders - per lot	\$2,500.00		\$2,500.00
Lot Grading Deposit for builders of new homes who are not registered with TARION - per lot	\$5,000.00		\$5,000.00
Lot Grading Deposit Fee Transfer	\$50.00		\$50.00
Revisions to Lot Grading Plan Deposit	\$300.00		\$300.00
Refundable Security Deposit	various		
Lot Grading			
Lot Grading Review	\$90.00		\$90.00
<i>Note: For proposed development applications in plans of subdivision that do not have Master Grade Control Plans. Applied subdivision that do not have Master Grade Control Plans. Applied to building and pool applications requiring permits as required.</i>			
Fill and Site Alteration			
Minimum	\$113.00		\$113.00
Maximum	\$564.00		\$564.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Plumbing			
Plumbing, Drain & Sewer Permit (plus any applicable fees for storm building sewer sanitary building sewer, waterline, internal storm leader and internal rainwater leader)			
Single Family Dwelling	\$100.00		\$100.00
Semi-Detached, Row House or other multiple residential where each individual unit has its own separate service	\$100.00		\$100.00
Multiple Dwelling and Apartment, Motel and any other residential unit which is served by a single service	\$65.00		\$65.00
Commercial, Industrial, Government, Institutional and any other building or structure not specifically provided for above	\$140.00		\$140.00
Additional fee per fixture	\$7.00		\$7.00
Permit Fee for New			
Storm Building Sewer for the first 10m	\$55.00		\$55.00
Sanitary Building Sewer for the first 10m	\$55.00		\$55.00
Waterline/Service for the first 10m	\$55.00		\$55.00
Sewer and water main installations over 10m - each additional metre	\$3.44		\$3.44
Internal Rain Water Leader	\$25.00		\$25.00
Manhole or Catch basin	\$25.00		\$25.00
Grease and oil interceptor installation	\$25.00		\$25.00
Private Surface Water Collection System for parking area or surrounding grounds (plus applicable manhole & catch basin fee)	\$55.00		\$55.00
Permit Fee for alteration, relocation or extension of existing plumbing (plus applicable fee for storm building sewer, sanitary building sewer and waterline)	\$55.00		\$55.00
Re-inspection Fee due to faulty or defective work or due to work not being ready for inspection - each call back	\$100.00		\$100.00
Connection to Watermain, Sanitary Sewer or Storm Sewer			
Road Trench Cut Final Reinstatement - per metre			
Per lot - Single Service (2.0m wide trench):			
Surface Treated	\$144.00		\$144.00
Hot Mix Asphalt	\$215.00		\$215.00
Per lot - Double Service (3.0m wide trench):			
Surface Treated	\$216.00		\$216.00
Hot Mix Asphalt	\$322.00		\$322.00
Water, Sanitary Sewer and Storm Sewer Service Connection			
Asphalt Cut of New Pavement			
Roads with new Asphalt Overlay (within 5 years)	\$768.00		\$768.00
Newly Reconstructed Road (within 5 years)	\$1,533.00		\$1,533.00
Water main Commissioning of Site Servicing for extensions or replacements:			
Up to 200m long	\$3,439.00		\$3,439.00
Thereafter - per metre greater than 200m	\$2.43		\$2.43

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Planning Application			
Subdivision/Condominium Application			
Draft Plan Application, Plan of Condominium and Condominium Conversion (plus \$50 per lot after the 1 st 50 lots and/or blocks)	\$10,163.00		\$10,163.00
Pre-consultation fee	\$1,564.00		\$1,564.00
Re-circulation Fee	\$783.00		\$783.00
Modification to Draft Approval			
- no circulation	\$2,234.00		\$2,234.00
- with circulation	\$5,067.00		\$5,067.00
Draft Plan Extension	\$1,276.00		\$1,276.00
Final Subdivision Agreement Processing (plus legal costs)	\$5,474.00		\$5,474.00
Amendment to Subdivision Agreement (plus legal costs)	\$2,958.00		\$2,958.00
Engineering Plan Review fee up to 4th submission (subdivision) (discounted from full engineering fees)			
3 - 10 lots	\$1,966.00		\$1,966.00
11 - 20 lots	\$3,932.00		\$3,932.00
21 - 40 lots	\$7,998.00		\$7,998.00
Over 40 lots	\$15,728.00		\$15,728.00
Engineering Plan Review fee per submission beyond 4th submission (subdivision) (not discounted from full engineering fees)			
3 - 10 lots	\$493.00		\$493.00
11 - 20 lots	\$983.00		\$983.00
21 - 40 lots	\$2,000.00		\$2,000.00
Over 40 lots	\$3,933.00		\$3,933.00
Site Plan Application			
Site Plan Application - minor	\$4,689.00		\$4,689.00
Site Plan Application - major	\$9,011.00		\$9,011.00
Pre-consultation fee	\$686.00		\$686.00
Site Plan Revision & Site Plan without Site Plan Agreement	\$919.00		\$919.00
Site Plan Converted Shipping/Cargo Containers	\$919.00		\$919.00
Amendment to Site Plan Agreement (plus legal costs)	\$1,564.00		\$1,564.00
Engineering Plan Review fee up to 4th submission (site plan) (discounted from full engineering fees)			
Under 1,000 sq. metres	\$1,574.00		\$1,574.00
1,000 - 1,999 sq. metres	\$2,362.00		\$2,362.00
2,000 - 2,999 sq. metres	\$3,539.00		\$3,539.00
3,000 - 3,999 sq. metres	\$4,851.00		\$4,851.00
Over 4,000 sq. metres	\$9,697.00		\$9,697.00
Engineering Plan Review fee per submission beyond the 4th submission (site plan) (not discounted from full engineering fees)			
Under 1,000 sq. metres	\$392.00		\$392.00
1,000 - 1,999 sq. metres	\$590.00		\$590.00
2,000 - 2,999 sq. metres	\$883.00		\$883.00
3,000 - 3,999 sq. metres	\$1,213.00		\$1,213.00
Over 4,000 sq. metres	\$2,425.00		\$2,425.00
Development Agreement (plus legal costs)	\$3,207.00		\$3,207.00
Amendment to Development Agreement (plus legal costs)	\$1,564.00		\$1,564.00
Pre-servicing Agreement (plus legal costs)	\$3,207.00		\$3,207.00
Assumption Agreement associated with a Plan of Condominium (plus legal costs)	\$1,564.00		\$1,564.00
All other Assumption Agreements (plus registration costs)	\$295.00		\$295.00
Other agreements arising out of conditions of Consent or other			
Planning Act approvals:			
Minimum, at the discretion of the Town Solicitor	\$500.00		\$500.00
Maximum, at the discretion of the Town Solicitor	\$2,000.00		\$2,000.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Legal Costs Deposit			
Site Plan	\$2,565.00		\$2,565.00
Development	\$2,565.00		\$2,565.00
Subdivision	\$2,565.00		\$2,565.00
Sanitary Sewer Peer Review Deposit	actual cost		actual cost
Town Solicitor Legal Costs			
Site Plan and Development agreements	\$2,362.00		\$2,362.00
Site Plan and Development agreements (preparation and registration of Agreement only)	\$984.00		\$984.00
Subdivision agreements	\$3,275.00		\$3,275.00
Zoning By-law Amendment			
Minor application	\$4,034.00		\$4,034.00
Major application	\$10,087.00		\$10,087.00
Pre-consultation fee	\$1,029.00		\$1,029.00
Re-circulation fee	\$783.00		\$783.00
Official Plan Amendment	\$9,335.00		\$9,335.00
Pre-consultation fee	\$1,370.00		\$1,370.00
Re-circulation fee	\$783.00		\$783.00
Official Plan Amendment (Urban Boundary Expansion) / Secondary Plan	\$40,000.00		\$40,000.00
Refund of Fees			
Status of Permit Application		Eligible for Refund	
1 After file is opened but before circulated and/or public engagement.		80%	
2 After file is circulated and/or public engagement but before considered at public meeting.		50%	
3 After file is considered at public meeting.		0%	
Comprehensive Development Plan	\$40,000.00		\$40,000.00
Refund of Fees			
Status of Permit Application		Eligible for Refund	
1 After file is opened but before circulated and/or public engagement.		80%	
2 After file is circulated to internal or external agencies/stakeholders		60%	
3 After comments are compiled and sent to applicant		40%	
4 After file is presented to Council		0%	
Combined Official Plan & Zoning Amendment	\$10,646.00		\$10,646.00
Pre-consultation fee	\$1,577.00		\$1,577.00
Re-circulation fee	\$783.00		\$783.00
Review of Regional Policy Plan Amendment			
Small	\$2,055.00		\$2,055.00
Large	\$6,852.00		\$6,852.00
Telecommunications Tower			
With public consultation	\$1,749.00		\$1,749.00
Without public consultation	\$406.00		\$406.00
Removal of Part Lot Control	\$892.00		\$892.00
Validation Order By-law	\$892.00		\$892.00
Removal of Holding Provision	\$628.00		\$628.00
Supplemental Administrative Report	\$892.00		\$892.00
Deeming By-law	\$710.00		\$710.00
Conveyance of Lands for Reserves (includes registration costs)	\$390.00		\$390.00
Easement, or partial or full release (includes registration costs)	\$390.00		\$390.00
Road Widening Conveyance (includes registration costs)	\$484.00		\$484.00
Inspection and Compliance Letter			
Development Agreement	\$309.00		\$309.00
Subdivision Agreement	\$309.00		\$309.00
Site Plan Agreement	\$309.00		\$309.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Zoning Compliance Letter			
Simple	\$88.00		\$88.00
Simple - accelerated service (1 to 2 days)	\$176.00		\$176.00
Detailed	\$239.00		\$239.00
Detailed - accelerated service (1 to 2 days)	\$478.00		\$478.00
Dedication of One Foot Reserves (includes registration costs)	\$390.00		\$390.00
Partial Release of Subdivision / Development Agreement (plus registration costs)	\$1,475.00		\$1,475.00
Consent to Release restrictions, options, inhibiting orders - per consent (includes registration costs)	\$390.00		\$390.00
Consent to registrations re: Inhibiting Orders (subsequent to initial development)	\$138.00		\$138.00
Servicing Agreement (plus registration costs)	\$3,207.00		\$3,207.00
Lot Grading Agreement (includes registration costs)	\$390.00		\$390.00
Variance from Fence regulations			
Application fee	\$557.00		\$557.00
Appeal fee	\$557.00		\$557.00
Printed Document - price list maintained by PDS (includes HST)	various		
Tenders - price list maintained by PDS (includes HST)	various		
Application for Outdoor Patios on Municipal Land Permit:			
Major application	\$672.00		\$672.00
Minor application	\$270.00		\$270.00
Renewal	\$136.00		\$136.00
Removal/damage deposit	\$1,000.00		\$1,000.00
Tree Contribution (requirement of 1 tree for newly created lot)	\$1,000.00		\$1,000.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Committee of Adjustment			
Minor Variance			
Single, semi detached or duplex dwelling* Constructing without building permit*	\$1,139.00		\$1,139.00
Multiple dwelling, commercial and industrial* Constructing without a building permit*	\$2,147.00		\$2,147.00
	\$1,437.00		\$1,437.00
	\$2,853.00		\$2,853.00
*Full fee for first application plus 50% per additional application (multiple applications within Plans of Subdivision/Condominium)			
Consent			
Per lot (Residential)* Pre-consultation fee and per easement (Residential)	\$1,652.00		\$1,652.00
	\$274.00		\$274.00
	\$212.00		\$212.00
Per lot (Commercial / Industrial/ Institutional)* Pre-consultation fee and per easement (Commercial / Industrial /Institutional)	\$2,147.00		\$2,147.00
	\$345.00		\$345.00
	\$291.00		\$291.00
Boundary adjustment (Residential)*	\$1,226.00		\$1,226.00
Boundary adjustment (Commercial / Industrial / Institutional)* Pre-consultation fee	\$1,401.00		\$1,401.00
	\$207.00		\$207.00
Deed certification	\$212.00		\$212.00
Special Hearing	\$736.00		\$736.00
Adjournment Fee - percentage of application fee	50%		
Request Change in Condition of Consent	\$425.00		\$425.00
* - includes surcharge of \$10.00 for Lot Identification Poster			

All Planning & Committee of Adjustment Applications			
Appeal to OMB with Council Support (plus all planning, engineering and legal fees)	\$3,093.00		\$3,093.00
<i>If an OMB Appeal is lodged as a result of a by-law and/or approval of the Council arising from any application, this fee shall be paid to the Town by the applicant within 14 days after the date of the notice of Appointment of Hearing. Failure to submit the requisite notice of Appointment of Hearing. Failure to submit the requisite fee may result in Counsel support of the matter.</i>			
<i>Notwithstanding the foregoing Fees, Council and the Committee of Adjustment may waive all or part of the prescribed fees where Council or the Committee is satisfied that it would be unreasonable to require payment and such waiving shall be at the sole discretion of the Council or the Committee.</i>			

Private Tree Protection			
Tree Replacement Security Deposit (per replacement tree)			
Owners who are individuals	\$250.00		\$250.00
Owners who are corporations	\$500.00		\$500.00
Fees for Off-Site Planting (per replacement tree)	\$1,000.00		\$1,000.00
Tree Permit Application Fee			
Outside the Natural Heritage System - Owners who are individuals			
Fee per tree for the first tree	\$50.00		\$50.00
Fee per tree for subsequent trees under the same permit	\$25.00		\$25.00
Outside the Natural Heritage System - Owners who are corporations	\$250.00		\$250.00
Inside the Natural Heritage System - Owners who are individuals			
Fee per tree for the first tree	\$100.00		\$100.00
Fee per tree for subsequent trees under the same permit	\$50.00		\$50.00
Inside the Natural Heritage System - Owners who are corporations	\$400.00		\$400.00

Environmental Planning Fees			
Terms of Reference	\$200.00		\$200.00
Environmental Impact Study Fee (Minor - 1 Feature)	\$1,200.00		\$1,200.00
Environmental Impact Study Fee (Major - 2 Features or More)	\$2,000.00		\$2,000.00
Sub-Watershed Study	\$2,700.00		\$2,700.00
Tree Protection Plan Review	\$500.00		\$500.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
By-Law Enforcement			
By-Law Enforcement Administrative Fee	cost + 15%, minimum \$150		
Property Standards			
Discharge of an Ontario Building Code Order on registered title	\$350.00		\$350.00
File notice of appeal to property standards order	\$250.00		\$250.00
Certificate of Compliance (Property Standards)	\$205.00		\$205.00
Animal Control			
Licences - valid on an annual basis			
Spayed or Neutered Licence - per new dog (evidenced by a certificate of veterinarian) Purchased after June 30 (proof that dog was purchased or lawfully acquired after June 30)	\$31.20		\$31.20
Unaltered Licence - per new dog Purchased after June 30 (proof that dog was purchased or lawfully acquired after June 30)	\$41.60		\$41.60
Cat Licence (voluntary one-time fee)	\$20.80		\$20.80
Rescue Foster Dog Licence - Agricultural Property (per year)	\$156.10		\$156.10
Rescue Foster Dog Licence - Non-Agricultural Property (per year)	\$52.00		\$52.00
Kennel Licence (subject to By-law No. 119-97)	\$156.10		\$156.10
Late fee - added to above licence fees (Non-renewal before April 1)	\$20.80		\$20.80
Transfer Licence Re-registration	\$5.20		\$5.20
Replacement Licence for New Resident to Town of Fort Erie	\$5.20		\$5.20
Replacement Tag	\$5.20		\$5.20
Poundkeeper - Impounded Dog Boarding Expenses			
First occurrence (plus costs)	\$20.80		\$20.80
Second occurrence (plus costs)	\$26.00		\$26.00
Third occurrence (plus costs)	\$31.20		\$31.20
Fourth occurrence (plus costs)	\$36.40		\$36.40
Poundkeeper - Cost of Other Pound Services			
First day, or part of the day	\$12.50		\$12.50
Each day thereafter	\$9.40		\$9.40
Dangerous Dog Appeal Fee (non-refundable)	\$104.00		\$104.00
Potentially Dangerous Dog Appeal Fee (non-refundable)	\$104.00		\$104.00

Note: Fees are established by the Town but collected and retained by the Humane Society of Greater Niagara authorized by By-law No. 61-2022.

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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SCHEDULE B - COMMUNITY SERVICES

Business Licence - valid on an annual basis			
Amusement Arcade	\$207.00		\$207.00
Auctioneer	\$92.00		\$92.00
Bill Distributor	\$561.00		\$561.00
Hawkers & Pedlars			
Class 1: door to door sales	\$92.00		\$92.00
Class 2-1: temporary sales	\$118.00		\$118.00
Class 2-2 : fireworks	\$167.00		\$167.00
Class 3: multi-vendor	\$92.00		\$92.00
Class 4: general	\$92.00		\$92.00
New Business (one-time)	\$184.00		\$184.00
Pawnbroker	\$92.00		\$92.00
Restaurant/Fresh Food Establishment	\$174.00		\$174.00
Bed & Breakfast - bi-annual (expires Dec 31 of following year)	\$220.00		\$220.00
Short term rental			
1-2 bedrooms	\$750.00		\$750.00
3+ bedrooms	\$1,250.00		\$1,250.00
Refreshment Vehicle	\$215.00		\$215.00
Refreshment Cart	\$190.00		\$190.00
Refreshment Cycle	\$190.00		\$190.00
Residential Emergency Hostel	\$228.00		\$228.00
Second Level Lodging Home	\$228.00		\$228.00
Late Payment Fee on renewal after January 31 of the licence year	\$30.00		\$30.00

General Customer Service			
Commissioner of Oaths Signature			
Municipal Document	no charge		
Pension Application	no charge		
All other documents (first document)	\$15.00		\$15.00
Each additional document	\$5.00		\$5.00
Preparation of Affidavit/Declaration	\$25.00		\$25.00
Marriage Licence	\$130.00		\$130.00
Burial Permit/Death Registration	\$20.00		\$20.00
Property Information Status Report (PISR)			
Complete Package - per roll number	\$180.00		\$180.00
Partial Package - per roll number	\$100.00		\$100.00
Tax and water certificate - per roll number	\$80.00		\$80.00
Extraneous Flow Inspection (if requested)	\$50.00		\$50.00
Shoreline Dock Permit - per season (May 1 to Oct 31)	\$25.00		\$25.00
Photocopies and Reproductions			
Photocopy - letter or legal	\$0.22	\$0.03	\$0.25
Copy over legal size	\$0.67	\$0.08	\$0.75
Map			
8.5" x 11.0"	\$0.44	\$0.06	\$0.50
11.0" x 17.0"	\$0.93	\$0.12	\$1.05
Greater than 11.0" x 17.0"	\$4.47	\$0.58	\$5.05
Data disk	\$10.00	\$1.30	\$11.30

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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SCHEDULE C - CORPORATE SERVICES

General Finance			
Hard copy of tax account history or tax bill reprint for property owner	\$14.60	\$1.90	\$16.50
Tax - Registered Collection or Bailiff Letter	\$25.00	\$3.25	\$28.25
Returned payment (Non-Sufficient Funds)	\$30.00	\$3.90	\$33.90
Reminder Notice of Tax Arrears	\$5.00	\$0.65	\$5.65
Additions to the Tax Roll - per charge added	\$30.00	\$3.90	\$33.90
Interest charged on accounts remaining unpaid over 30 days from the date of invoice - per month	1.25%		
Payment Defaults under section 26.1 of <i>Development Charges Act</i> Administration fee	\$550.00		\$550.00
Development Charges Payment Deferral Application under section 27 of <i>Development Charges Act</i>	\$550.00		\$550.00

Tax Registration

Cost A - Preliminary Work, Registration of Tax Arrears			
Town Administration Processing	\$500.00		\$500.00
Third Party Services	Actual cost		Actual cost
Cost B - Preparation of Extension Agreement			
	\$500.00		\$500.00
Cost C - Sale by Sealed Public Tender (Improved & buildable vacant land)			
Third Party Services	Actual cost		Actual cost
Cost D - Sale by Sealed Public Tender (Unbuildable vacant land)			
Advertising by Town	Actual cost		Actual cost
Cost E - Environmental Site Assessment costs associated with potential environmental hazards. Costs vary by property.			

Note: In instances where extensive, unusual or unanticipated problems result in the actual cost of the proceedings being considerably greater than the amount chargeable as indicated in the above fees, Town Council, upon recommendation the above fees, Town Council, upon recommendation by the Director, Corporate Services, may by resolution, declare that the above fees shall not apply to such proceedings, whereupon the actual costs of the proceedings shall be charged.

Miscellaneous Water and Wastewater			
Issue a duplicate water bill for an account	\$7.26	\$0.94	\$8.20
Reminder or Final/Disconnect Notice of overdue account	\$7.26	\$0.94	\$8.20
Hard copy of water account history for property owner	\$14.51	\$1.89	\$16.40
New Account	\$57.80		\$57.80
Bulk Water Hauler Activation	\$57.80		\$57.80
Additional/Replacement Water Key Tag	\$32.74	\$4.26	\$37.00

Water Service turn on			
during normal business hours (7am to 5pm, Mon to Fri)	\$117.50		\$117.50
after business hours (5pm to 7am, Sat, Sun, holidays)	\$208.00		\$208.00

Note: Does not apply to first time connections

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Water Service turn off			
during normal business hours (7am to 5pm, Mon to Fri)	\$117.50		\$117.50
after business hours (5pm to 7am, Sat, Sun, holidays)	\$208.00		\$208.00
Water Service turn off resulting from an illegal turn on	\$236.10		\$236.10
Analog water meter read - per month	\$21.60		\$21.60
Request confirmation of water meter read	\$69.50		\$69.50
<i>Note: The first request for an actual read will be without charge. This is a one-time exemption, not an annual exemption. If a read has already been done at the request of a customer who received an estimate, it will act as their one time exemption. When a request is granted with a fee, the property owner will be notified about the fee and the amount. Excludes appointments with the meter technician in response to 3 or more consecutive estimates.</i>			
Missed appointment	\$69.50		\$69.50
Installation by Private Contractor			
New water service connection inspection and permit issue	\$330.20		\$330.20
New wastewater service connection inspection and permit issue	\$330.20		\$330.20
New storm sewer service connection inspection and permit issue	\$330.20		\$330.20
Owner Requested Meter Test	\$570.70		\$570.70
<i>Note: Refundable if meter is determined to be faulty.</i>			
Water Meter including Ground Strap and Remote Reader			
5/8" X 3/4" T10 R-900i E-coder	\$519.03	\$67.47	\$586.50
3/4" T10 R-900i E-coder	\$667.43	\$86.77	\$754.20
1" T10 R-900i E-coder	\$815.13	\$105.97	\$921.10
1 1/2" Mach 10 R900i E-coder	\$1,730.53	\$224.97	\$1,955.50
2" Mach 10 Meter	\$2,058.14	\$267.56	\$2,325.70
3" or larger	cost + overhead		
Frost Plate	\$42.30	\$5.50	\$47.80
Frost Plate Replacement	\$235.58	\$30.62	\$266.20
Other Water Meter Parts Replacement	cost + overhead		
Meter Pit for 5/8" X 3/4" T10 R-900i E-coder - Supply (includes pit, lid & pit meter)	\$1,792.12	\$232.98	\$2,025.10
Meter Pit install - applies if the installation requirement is for an existing serviced lot	\$1,138.70		\$1,138.70
Total	\$2,930.82	\$232.98	\$3,163.80
<i>Note: Supply costs for other sizes of pits will be provided as required. The "supply only" rate is subject to approval by the Manager, Water and Wastewater Services.</i>			
Private fire hydrant annual inspection	\$179.80		\$179.80
Fire Hydrant Flow Testing	\$159.56	\$20.74	\$180.30
New service tap	\$214.00		\$214.00
Non-Municipal Year Round Residential Systems (fees quoted is the annual cost)			
Sampling Type	Frequency		
Microbiological Sampling	Weekly	\$9,483.54	\$1,232.86
Free Chlorine Sampling	Weekly	\$5,523.89	\$718.11
pH / Alkalinity Sampling	Quarterly	\$502.21	\$65.29
THM Sampling	Quarterly	\$852.48	\$110.82
HAA Sampling	Quarterly	\$1,680.97	\$218.53
Lead Sampling	Bi-annually	\$369.12	\$47.98
Backflow Device Testing each	Annually	\$1,028.23	\$133.67
Annual Reporting	Annually	\$100.44	\$13.06

Description		2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Maintenance (if required)	Frequency			
Hydrant Inspection / Testing each	Annually	\$318.94	\$41.46	\$360.40
Leak Detection	Annually	\$275.04	\$35.76	\$310.80

Additional fees	Frequency			
Adverse Response / Reporting	As required	\$554.96	\$72.14	\$627.10
Time & Materials	As required	cost		

Gaming Licences				
Bazaar				
% of prizes		3%		3%
per wheel per day		\$10.00		\$10.00
E-Bingo - per adjusted net win (OLG)		3%		3%
Break-Open Ticket - % of prizes per box		3%		3%
Media Bingo - % of prizes		3%		3%
Raffle Licence - % of prizes with a minimum \$10.00		3%		3%
Appeals Application Fee (refundable if appeal is successful)		\$100.00		\$100.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
SCHEDULE D - FIRE AND EMERGENCY SERVICES			
General Fire			
File Search			
Letter of Compliance	\$106.25	\$13.81	\$120.06
Insurance Company Report	\$106.25	\$13.81	\$120.06
L.L.B.O. Letter of Compliance	\$106.25	\$13.81	\$120.06
Court Filing & Information	\$106.25	\$13.81	\$120.06
Products			
Fire Department Access Lock Box	\$330.00	\$42.90	\$372.90
Fire Safety Plan Box	\$211.00	\$27.43	\$238.43
On Site Inspection (As requested)			
Residential and Rooming or Boarding House (Group Home) Multi-unit, apartment (1 - 4 units)	\$148.31	\$19.28	\$167.59
Each unit after 4 units - per unit (to a maximum of \$1,000)	\$247.66	\$32.20	\$279.86
	\$55.70	\$7.24	\$62.94
Commercial and Industrial			
First 10,000 sq.ft. or any part thereof	\$476.00	\$61.88	\$537.88
Additional 5,000 sq.ft. or part thereof	\$70.00	\$9.10	\$79.10
Multi-Unit (Hotel/Motel)			
1 - 10 units	\$281.76	\$36.63	\$318.39
Over 10 units - per unit	\$42.20	\$5.49	\$47.69
Burning Permit & Safety Plan Review Including			
On Site Inspection and Burning	\$96.63	\$12.56	\$109.19
Fire Safety Plan Review			
Assist with Fire Safety Plan Development	\$175.00	\$22.75	\$197.75
Second and each additional Fire Safety Plan revision	\$150.00	\$19.50	\$169.50
Fire Inspections for Trade Show/Special Functions events after hours (Weekdays after 5 p.m. and all day on weekends)			
Private Home Day Care - On Site (As requested)	\$181.13	\$23.55	\$204.68
	\$141.69	\$18.42	\$160.11
Accreditation Inspection			
Daycare Centre	\$170.06	\$22.11	\$192.17
Care and Treatment Occupancy	\$247.66	\$32.20	\$279.86
Retirement Home	\$247.66	\$32.20	\$279.86
<i>Note: Inspections that are required to be performed by the Fire Department pursuant to any Town of Fort Erie business licensing by-law in force from time to time are not subject to the additional fees listed under Accreditation Inspections.</i>			
Compliance Evaluation - Long Term Care Facility	\$270.59	\$35.18	\$305.77
Public Hall Inspection and Occupant Load (As requested)	\$127.90	\$16.63	\$144.53
Fire Re-inspections for compliance	\$120.80	\$15.70	\$136.50
Fireworks Inspection and Approval			
Not-for-profit event (maximum one week sale period)			
Site Inspection shooting - per inspection	\$163.91	\$21.31	\$185.22
Site Inspection sale and storage - per inspection	\$163.91	\$21.31	\$185.22
Commercial business			
Site Inspection shooting - per inspection	\$281.76	\$36.63	\$318.39
Site Inspection sale and storage - per inspection	\$281.76	\$36.63	\$318.39
Bingo Hall Issuance of Licence Inspection - yearly	\$338.88	\$44.05	\$382.93
Propane Facility - Risk Safety Management Plan (RSMP) approval	\$210.12	\$27.32	\$237.44
Legal Marijuana Grow Operation Inspection			
Legal residential	\$302.79	\$39.36	\$342.15
Legal commercial	\$605.24	\$78.68	\$683.92
Illegal Marijuana Grow Operation Inspection	\$2,354.00	\$306.02	\$2,660.02
Fire watch at suspicious fire - per hour/person	\$74.87	\$9.73	\$84.60

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Secure Building	cost + 15% admin fee		cost + 15% admin fee
Response to Vehicle Fire or Extrication (Non-Resident)			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Out of Control Fire			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Prohibited Open Air Burning Repeat Offender			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
On-site Standby			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Clean up after a fire 4 man crew, not overhaul			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Hazardous materials clean up and/or mitigation (Additional direct costs plus overhead may apply)			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Fire Department Response to Natural Gas Incident relating to <i>Ontario Underground Infrastructure Notification System Act, 2012</i>			
MTO Rate - per vehicle for the first hour	\$559.86		\$559.86
MTO Rate - per vehicle per half hour thereafter	\$279.93		\$279.93
Supply and Installation of Smoke / Carbon			
Monoxide Alarm	\$90.00		\$90.00
Boat service - per hour (plus 1 hour daily for servicing)			
MTO Rate - per vehicle for the first hour	\$559.86	\$72.78	\$632.64
MTO Rate - per vehicle per half hour thereafter	\$279.93	\$36.39	\$316.32
Fire Inspection and Prevention hourly rate (includes missed appointments)			
Fire Instructor Assistance - <i>per hour</i> <i>(Technical training to fire and emergency responders)</i>	\$85.75	\$11.15	\$96.90
Fire Drills (As requested) Industrial Establishments , Vulnerable Occupancies and other agencies			
	\$181.13	\$23.55	\$204.68
Extinguisher Training Industrial Establishments , Vulnerable Occupancies and other agencies			
Up to 10 persons	\$241.55	\$31.40	\$272.95
Per person thereafter	\$18.12	\$2.36	\$20.48
Fire Training Centre, including the Training Tower, Pumping Station			
Unit and the equipment, materials and facilities therein - <i>per day</i> Classroom only - <i>per day</i> <i>The Fire Chief is delegated authority to waive or adjust the daily fee for joint training and reciprocal training exercises.</i>	\$571.56 \$74.87	\$74.30 \$9.73	\$645.86 \$84.60
Fire Safety Training (As requested)			
per hour with 4 hour minimum	\$60.42	\$7.85	\$68.27
Fire course training			
For Non-Town of Fort Erie Personnel	cost		
Frerotte-Wells Memorial Hall Central Fire Station			
Rental (includes tables and chairs) - per event Firefighter, active or retired Town of Fort Erie function	no charge no charge		
Fire extraordinary expenses	cost + 15% admin fee		
<i>The Fire Chief may recover extraordinary expenses incurred to control or eliminate an emergency or to investigate the cause, such as retaining private contractors, renting special equipment, and using unusual consumable materials.</i>			

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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False Fire Alarm			
First false alarm - Fire Prevention to follow-up and determine why	no charge		
Second false alarm - Fire Prevention to follow-up and determine why and letter indicating potential financial implications	no charge		
Third false alarm - Final notice by registered mail	no charge		
Fourth false alarm	\$559.86		\$559.86
Fifth false alarm	\$659.86		\$659.86
Sixth false alarm	\$759.86		\$759.86
Seventh false alarm	\$859.86		\$859.86
Eighth false alarm	\$959.86		\$959.86
Ninth false alarm	\$1,059.86		\$1,059.86
Tenth false alarm	\$1,859.86		\$1,859.86
Each alarm after the Tenth	\$1,859.86		\$1,859.86

Note: False fire alarm fees will only be implemented when it is determined by the Fire Chief of the Town of Fort Erie that the false alarms were preventable, improperly installed and/or maintained, or was a malicious act by an individual. The totals shall be calculated cumulatively, with each false alarm to be subtracted from the total twelve (12) months after its occurrence.

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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SCHEDULE E - INFRASTRUCTURE SERVICES

Cemetery

Resident Rates:

Purchase of Interment Rights per Lot	Interment Rights	Care & Maintenance			
Adult Grave (Section G Greenwood) <i>May contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.</i>	\$779.62	\$519.75	\$1,299.37	\$168.92	\$1,468.29
Adult Grave (Section L Greenwood)	\$1,031.11	\$687.41	\$1,718.52	\$223.41	\$1,941.93
Adult Grave (McAfee Standard Plot)	\$1,113.82	\$742.55	\$1,856.37	\$241.33	\$2,097.70
Adult Grave <i>May contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.</i>	\$896.71	\$597.81	\$1,494.52	\$194.29	\$1,688.81
Infant or Child Grave (Under 10 Years) <i>May contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.</i>	\$410.68	\$273.79	\$684.47	\$88.98	\$773.45
Cremation	\$410.68	\$273.79	\$684.47	\$88.98	\$773.45
Cremation (Section L Greenwood) <i>May contain the cremated remains of one person. Only Flat Markers are permitted.</i>	\$515.76	\$343.84	\$859.60	\$111.75	\$971.35
Cremation or Infant plot (McAfee 2'x5') <i>May contain the cremated remains of 3 persons. Only Flat Markers are permitted.</i>	\$547.63	\$365.09	\$912.72	\$118.65	\$1,031.37

Interment Charge (Opening & Closing)

Adult*			\$996.46	\$129.54	\$1,126.00
Child (1-9 Years)*			\$544.78	\$70.82	\$615.60
Infant (Under 1 Year)*			\$272.69	\$35.45	\$308.14
Cremation, including Niche opening/closing where applicable*			\$340.52	\$44.27	\$384.79
Legion Columbarium Niche opening/closing*			\$340.52	\$44.27	\$384.79
Subsequent In-ground Interment Fee			\$182.72	\$23.75	\$206.47
License fee per interment*			\$30.00	\$0.00	\$30.00

* - Opening charges do not include grass covering, lowering device or tent. Regardless of age, if an adult case is used for a child, an adult charge will apply. Prices exclude the Licensing Fee as per the Funeral, Burial and Cremation Services Act.

Non-Resident Rates:

Purchase of Interment Rights per Lot	Interment Rights	Care & Maintenance			
Adult Grave (Section G Greenwood) <i>May contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.</i>	\$1,364.41	\$909.60	\$2,274.01	\$295.62	\$2,569.63
Adult Grave (Section L Greenwood)	\$1,804.46	\$1,202.97	\$3,007.43	\$390.97	\$3,398.40
Adult Grave (McAfee Standard Plot)	\$1,949.19	\$1,299.46	\$3,248.65	\$422.32	\$3,670.97
Adult Grave <i>May contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.</i>	\$1,569.14	\$1,046.09	\$2,615.23	\$339.98	\$2,955.21
Infant or Child Grave (Under 10 Years) <i>May contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.</i>	\$718.63	\$479.09	\$1,197.72	\$155.70	\$1,353.42
Cremation	\$718.63	\$479.09	\$1,197.72	\$155.70	\$1,353.42
Cremation (Section L Greenwood) <i>May contain the cremated remains of one person. Only Flat Markers are permitted.</i>	\$902.53	\$601.69	\$1,504.22	\$195.55	\$1,699.77
Cremation or Infant plot (McAfee 2'x5') <i>May contain the cremated remains of 3 persons. Only Flat Markers are permitted.</i>	\$958.24	\$638.83	\$1,597.07	\$207.62	\$1,804.69

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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Interment Charge (Opening & Closing)			
Adult*	\$1,743.62	\$226.67	\$1,970.29
Child (1-9 Years)*	\$953.51	\$123.96	\$1,077.47
Infant (Under 1 Year)*	\$477.10	\$62.02	\$539.12
Cremation, including Niche opening/closing where applicable*	\$596.02	\$77.48	\$673.50
Legion Columbarium Niche opening/closing*	\$596.02	\$77.48	\$673.50
Subsequent In-ground Interment Fee	\$319.88	\$41.58	\$361.46
License fee per interment*	\$30.00	\$0.00	\$30.00
* - Opening charges do not include grass covering, lowering device or tent. Regardless of age, if an adult case is used for a child, an adult charge will apply. Prices exclude the Licensing Fee as per the Funeral, Burial and Cremation Services Act.			

Greenwood Columbarium (48 Niche Dome Unit)							
	Wreath	Base Price	Care & Maintenance	Opening & Closing			
F	\$832.32	\$1,635.41	\$435.48	\$340.52	\$3,243.73	\$421.68	\$3,665.41
E	\$832.32	\$1,635.41	\$435.48	\$340.52	\$3,243.73	\$421.68	\$3,665.41
D	\$832.32	\$1,803.23	\$465.10	\$340.52	\$3,441.16	\$447.35	\$3,888.51
C	\$832.32	\$1,803.23	\$465.10	\$340.52	\$3,441.16	\$447.35	\$3,888.51
B	\$832.32	\$1,635.41	\$435.48	\$340.52	\$3,243.73	\$421.68	\$3,665.41
A	\$832.32	\$1,299.93	\$376.28	\$340.52	\$2,849.09	\$370.38	\$3,219.47
Note: Each niche shall have the cremated remains of not more than 2 persons. Purchase of a niche in the columbarium includes rights for inurnment per niche, care and maintenance, wreath name plaque, one cremation opening and closing, and the Licensing Fee as per the Funeral, Burial and Cremation Services Act.							

Greenwood Columbarium (72 Niche Dome Unit) and Ridgeway Memorial Columbarium (72 Niche Dome Unit)							
	Wreath	Base Price	Care & Maintenance	Opening & Closing			
F	\$832.32	\$1,607.04	\$430.48		\$2,869.83	\$373.08	\$3,242.91
E	\$832.32	\$1,607.04	\$430.48		\$2,869.83	\$373.08	\$3,242.91
D	\$832.32	\$1,774.95	\$460.11		\$3,067.37	\$398.76	\$3,466.13
C	\$832.32	\$1,774.95	\$460.11		\$3,067.37	\$398.76	\$3,466.13
B	\$832.32	\$1,607.04	\$430.48		\$2,869.83	\$373.08	\$3,242.91
A	\$832.32	\$1,271.65	\$371.27		\$2,475.23	\$321.78	\$2,797.01
Note: Each niche shall have the cremated remains of not more than 2 persons. Purchase of a niche in the columbarium includes rights for inurnment per niche, care and maintenance, and wreath name plaque. Opening and closing fees are billed separately at the time of inurnment.							

McAfee Rayner Columbarium 1 (64 Niche)						
	Base Price	Care & Maintenance	Opening & Closing			
	\$2,099.81	\$370.56	\$340.52	\$2,810.89	\$365.42	\$3,176.31
Note: Each niche shall have the cremated remains of not more than 2 persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, one cremation opening and closing, and the Licensing Fee as per cremation opening and closing, and the Licensing Fee as per the Funeral, Burial and Cremation Services Act.						

McAfee Rayner Columbarium 2 (64 Niche)						
	Base Price	Care & Maintenance	Opening & Closing			
	\$2,071.63	\$365.58		\$2,437.21	\$316.84	\$2,754.05
Note: Each niche shall have the cremated remains of not more than 2 persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, and care and maintenance.						

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
McAfee Columbarium 4 (64 Niche)			
	Base Price	Care & Maintenance	Opening & Closing
	\$2,071.63	\$365.58	
			\$2,437.21
			\$316.84
			\$2,754.05
<i>Note: Each niche shall have the cremated remains of not more than 2 persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, and care and maintenance.</i>			
Legion Columbarium 2 at Greenwood Cemetery (64 Niche)			
	Base Price	Care & Maintenance	Opening & Closing
		\$181.32	
			\$181.32
			\$23.57
			\$204.89
<i>Note: Each niche shall have the cremated remains of not more than 2 persons. Niches in the columbarium must be arranged through the Cemetery Chairman, Royal Canadian Legion, Branch 71.</i>			
Disinterment Charge (Opening & Closing only)			
Casket			\$2,063.98
			\$268.32
			\$2,332.30
Cremation			\$602.06
			\$78.27
			\$680.33
<i>Note: All casket burial disinterments will be contracted out with Cemetery staff doing the opening and closing only. Relocation of disinterment in Town-owned cemeteries requires the purchase of new interment rights and new new interment rights and opening and closing fees on new graves.</i>			
Additional Service Charges			
Saturday Burial – Casket			\$634.01
			\$82.42
			\$716.43
Saturday Burial – Cremation			\$355.13
			\$46.17
			\$401.30
Statutory Holiday - Casket			\$1,369.39
			\$178.02
			\$1,547.41
Statutory Holiday - Cremation			\$770.37
			\$100.15
			\$870.52
<i>Note: Normal working hours are 7:30am to 4:00pm, Monday to Friday. Saturdays are not considered to be normal working hours. No interments are scheduled on a Sunday.</i>			
Late arrival to cemetery interment - per hour (charged for every part hour)			
Weekdays after 4 p.m. and Saturday after 2 p.m.			\$91.36
			\$11.88
			\$103.24
Statutory Holidays after 2 p.m.			\$182.66
			\$23.75
			\$206.41
Other Charges			
Optional Cremation Above-Ground Setup (including lowering device)			\$182.66
			\$23.75
			\$206.41
Preparation of Transfer of Ownership, per lot or niche			\$86.67
			\$11.27
			\$97.94
Provide Duplicate Interment Rights Certificate, per lot or niche			\$57.50
			\$7.48
			\$64.98
Charge for Setting Marker & Pouring Foundation			
Construction of Monument Foundation - per cubic foot of concrete			\$43.47
			\$5.65
			\$49.12
Minimum Charge for Foundation			\$493.80
			\$64.19
			\$557.99
	Installation	Care & Maintenance	
Flat Marker Installation			
Under 173 Square Inches	\$145.86		\$145.86
			\$18.96
			\$164.82
Over 173 Square Inches	\$196.68	\$100.00	\$296.68
			\$38.57
			\$335.25
Upright Marker Care & Maintenance			
Under 4 Feet in height or width		\$200.00	\$200.00
			\$26.00
			\$226.00
Over 4 Feet in height or width		\$400.00	\$400.00
			\$52.00
			\$452.00
Cemetery & Park Memorial Programs			
Memorial Bench Program* (includes plaque and installation of concrete pad)			\$2,500.00
			\$2,500.00
Memorial Tree Program* (includes a corian plate)			\$500.00
			\$500.00
<i>*Note: A charitable tax receipt will be issued prior to the end of the dedication year.</i>			

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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Other Infrastructure			
Culvert - per metre (minimum 8 metres for new entrances)	\$314.11	\$40.83	\$354.94
Culvert Inspection	\$100.90	\$13.12	\$114.02
Curb Cut / Curb Fill - per metre	\$79.08	\$10.28	\$89.36
Catch Basin Installation	\$2,821.44	\$366.79	\$3,188.23

Municipal Property Occupancy Permit Application Fee & Damage Deposits			
Application Fee (Parks, Facilities, and Beaches)	\$131.04		\$131.04
Application Fee (Highways and All Other Town-Owned Lands)	\$131.04		\$131.04
Application Fee (Overweight Vehicles)	\$1,000.00		\$1,000.00
Damage Deposit (No expected damage to road/sidewalk (driveway access))	\$100.00		\$100.00
Damage Deposit (Works require sidewalk cut)	\$600.00		\$600.00
Damage Deposit (Works require road or access without driveway and/or curb)	\$1,200.00		\$1,200.00

Parking			
Municipal Parking Fees - Bay Beach Parking Lots (May 1st to Sept. 30th)			
Per hour			
Midnight - 2:00 a.m.	no charge		
2:00 a.m. - 6:00 a.m.	no parking permitted		
6:00 a.m. - 8:00 a.m.	no charge		
8:00 a.m. - 9:00 p.m.	\$3.54	\$0.46	\$4.00
9:00 p.m. - midnight	no charge		
Per day			
Midnight - 2:00 a.m.	no charge		
2:00 a.m. - 6:00 a.m.	no parking permitted		
6:00 a.m. - 8:00 a.m.	no charge		
8:00 a.m. - 9:00 p.m.	\$13.27	\$1.73	\$15.00
9:00 p.m. - midnight	no charge		
Municipal Parking Fees - On-street parking in the vicinity of Bay Beach			
Per hour			
Midnight - 10:00 a.m.	no charge		
10:00 a.m. - 6:00 p.m.	\$1.77	\$0.23	\$2.00
6:00 p.m. - midnight	no charge		
Per Day			
Midnight - 10:00 a.m.	no charge		
10:00 a.m. - 6:00 p.m.	\$8.85	\$1.15	\$10.00
6:00 p.m. - midnight	no charge		

On-street parking pass*	\$44.25	\$5.75	\$50.00
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*Up to 2 vehicles/plate specific parking passes per address will be issued to Fort Erie residents that do not have available space for driveway on their property free of charge. These passes will be issued at the discretion of the Director of Infrastructure Services or designate.

Veteran Status**
Persons with Veteran Status who are otherwise legally parked and exhibiting their Veteran Status on their license plate shall not be required to pay the established fees.

Note: On-street parking as set out in Schedule "G" to Traffic By-law No. 2000-89, as amended.

Crystal Beach Waterfront Park Boat Ramp Municipal Parking Lot			
Per day	\$13.28	\$1.72	\$15.00
Per season (from April 1 to October 31)	\$110.62	\$14.38	\$125.00

Note: Daily fees shall be payable only by vehicles with a vessel trailer in tow. Season parking pass stickers shall be issued to trailer in tow. Season parking pass stickers shall be issued to individual vessel trailers. The hours of operations shall be 24 hours.

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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Beach admissions

Daily beach pass - Victory Day weekend through Labour Day				
Day	Hours			
Weekdays (Mon-Thurs)	Midnight - 10:00 a.m.	no charge		
Weekdays (Mon-Thurs)	10:00 a.m. - 4:00 p.m.	\$4.43	\$0.57	\$5.00
Weekdays (Mon-Thurs)	4:00 p.m. - midnight	no charge		
Weekends (Fri- Sun) and holidays	n/a	\$8.85	\$1.15	\$10.00
(Youth 12 and under shall be admitted free)				
<i>Note: Holidays include Victoria Day, Canada Day, Civic Holiday & Labour Day</i>				

Season beach pass - Victory Day weekend through Labour Day				
Single person season pass				
Fort Erie residents & taxpayers only		\$8.85	\$1.15	\$10.00
Non-residents		\$88.50	\$11.50	\$100.00

Arena Rental				
Leisureplex and Crystal Ridge Arenas				
Ice Time - per hour				
Youth - prime time (weekdays 5pm-12am, weekends 6am-12am)		\$155.45	\$20.21	\$175.66
Youth - non-prime time (weekdays 6am-5pm)		\$76.82	\$9.99	\$86.81
Adult - prime time (weekdays 5pm-12am, weekends 6am-12am)		\$216.97	\$28.21	\$245.18
Adult - preferred prime time (booking over 100 hrs per contract)		\$189.20	\$24.60	\$213.80
Adult - non-prime time (weekdays 6am-5pm)		\$109.89	\$14.29	\$124.18
School Board classroom skating - 9am-5pm		no charge		
School Board sanctioned hockey - 9am-5pm		\$76.82	\$9.99	\$86.81
Non-resident		\$237.85	\$30.92	\$268.77

Note: All hourly rates include a 3.5% Ice Resurfacing Machine Replacement Surcharge. Refer to detailed Facilities instructions regarding the determination of prime-time, seasonal operations, etc.

Public Skating				
Matinee - per person		\$1.77	\$0.23	\$2.00
Evening - per person		\$2.65	\$0.34	\$3.00
Pay As You Play Hockey - per hour		\$4.42	\$0.58	\$5.00
Sport (e.g., Floor hockey/lacrosse) floor rental - per hour		\$73.39	\$9.54	\$82.93

Advertising

All new arena board advertising services - Commissioned by Boardview Advertising

All existing Town contracts that continue to apply				
Rink Board				
Kinsmen Side A - per year		\$650.00	\$84.50	\$734.50
Kinsmen Side C - per year		\$250.00	\$32.50	\$282.50
Jaycee - per year		\$300.00	\$39.00	\$339.00
Display Case				
Large display case - per month		\$75.00	\$9.75	\$84.75
Small display case - per month		\$50.00	\$6.50	\$56.50
Community, front foyer - per year		\$500.00	\$65.00	\$565.00

Note: Lease rates for display cases are negotiable upon approval through Council

Donation wall plaque, front foyer - per plaque		\$100.00	\$13.00	\$113.00
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Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
Other Facility Rental			
Playing Field - User group per season			
Adult group - per team per season	\$350.00	\$45.50	\$395.50
Youth group - per person per season	\$8.85	\$1.15	\$10.00
Leisureplex Banquet Hall - per day			
Friday and Saturday			
Floor Only (non-sport)	\$233.63	\$30.37	\$264.00
Chairs Set-up Only	\$285.84	\$37.16	\$323.00
Chairs, Tables & Bar	\$476.11	\$61.89	\$538.00
Chairs, Tables, Bar & Kitchen	\$667.26	\$86.74	\$754.00
Meeting Room	\$53.10	\$6.90	\$60.00
Cash Bar (Leisureplex Only)	\$203.54	\$26.46	\$230.00
Pickleball hourly floor rate (multiple courts)	\$35.01	\$4.55	\$39.56
Leisureplex Banquet Hall - per day			
Sunday to Thursday			
Floor Only (non-sport)	\$180.53	\$23.47	\$204.00
Chairs Set-up Only	\$238.94	\$31.06	\$270.00
Chairs, Tables & Bar	\$366.37	\$47.63	\$414.00
Chairs, Tables, Bar & Kitchen	\$519.47	\$67.53	\$587.00
Meeting Room	\$53.10	\$6.90	\$60.00
Cash Bar (Leisureplex Only)	\$203.54	\$26.46	\$230.00
Stevensville Memorial Hall - per day			
Friday and Saturday			
Floor Only (non-sport)	\$203.54	\$26.46	\$230.00
Chairs Set-up Only	\$230.09	\$29.91	\$260.00
Chairs, Tables & Bar	\$407.08	\$52.92	\$460.00
Chairs, Tables, Bar & Kitchen	\$535.40	\$69.60	\$605.00
Meeting Room	\$53.10	\$6.90	\$60.00
Sunday to Thursday			
Floor Only (non-sport)	\$153.10	\$19.90	\$173.00
Chairs Set-up Only	\$210.62	\$27.38	\$238.00
Chairs, Tables & Bar	\$305.31	\$39.69	\$345.00
Chairs, Tables, Bar & Kitchen	\$382.30	\$49.70	\$432.00
Meeting Room	\$53.10	\$6.90	\$60.00
Pickleball hourly floor rate (single court)	\$17.50	\$2.28	\$19.78
Skybox Rental - per event	\$148.75	\$19.34	\$168.09
Public Skate Room Rental - per hour	\$78.47	\$10.20	\$88.67
Multi-Purpose Floor Rental			
Spectator Event (e.g., Boxing) 60/40 gate split in favour of promoter Minimum charge	\$1,196.25	\$155.51	\$1,351.76
Event (e.g., Home Show, Trade Show) - per day			
Kinsmen Arena	\$1,196.25	\$155.51	\$1,351.76
Jaycee Arena	\$773.79	\$100.59	\$874.38
Crystal Ridge Community Centre	\$773.79	\$100.59	\$874.38
Point Abino Lighthouse Tour			
Adult (over 16)	\$5.31	\$0.69	\$6.00
Youth (age 12 - 16)	\$2.65	\$0.35	\$3.00
Child (under 12)	no charge		

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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Weed Cutting			
Administration Fee per Lot	\$369.00		\$369.00
0 – 7,500 Square Feet	\$408.00		\$408.00
7,501 – 15,000 Square Feet	\$436.00		\$436.00
15,001 – 30,000 Square Feet	\$478.00		\$478.00
30,001 Square Feet – 1 Acre	\$503.00		\$503.00
1.0 Acre – 1.5 Acres	\$550.00		\$550.00
1.5 Acres – 2.0 Acres	\$576.00		\$576.00
Each Additional Acre or Part thereof From 2 to 10 Acres	\$436.00		\$436.00
Each Additional Acre or Part thereof Over 10 Acres	\$428.00		\$428.00
Spraying for Poison Ivy (actual contracted costs)	cost		
Hand Cutting - per hour	\$349.00		\$349.00

Description	2025 Fee (excl. tax)	HST	2025 Total (incl. tax)
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SCHEDULE F - LEGAL AND LEGISLATIVE SERVICES

General Legislative

Formal Complaint Application fee (may be refundable in accordance with the Code of Conduct)	\$100.00		\$100.00
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Environmental Information Request - includes disclaimer			
Phase One	\$150.00		\$150.00
Phase Two	\$75.00		\$75.00

Municipal Freedom of Information and Protection to Privacy Request			
Application fee	\$5.00		\$5.00
Photocopies and computer printouts - per page	\$0.20		\$0.20
Disk - each	\$10.00		\$10.00
Manual search - each 15 minutes	\$7.50		\$7.50
Preparing a record for disclosure - each 15 minutes	\$7.50		\$7.50
Developing a computer program - each 15 minutes	\$15.00		\$15.00

Routine Disclosure			
Manual search - each 15 minutes	\$7.50		\$7.50
Preparing a record for disclosure - each 15 minutes	\$7.50		\$7.50

Land sale deposit	\$750.00		\$750.00
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Marriage Ceremony Services			
In Town Hall/Other Municipal Space	\$287.61	\$37.39	\$325.00
Offsite / Outside Regular Hours	\$309.73	\$40.27	\$350.00
Cancellation Fee	\$50.00		\$50.00
Rehearsal Fee	\$75.00		\$75.00
Witness Fee	\$25.00		\$25.00

Encroachment - Municipal Road Allowance

Residential			
Administration Fee	\$500.00		\$500.00
Annual Fee	\$215.04	\$27.96	\$243.00
Commercial & Other			
Administration Fee	\$500.00		\$500.00
Annual Fee	\$215.04	\$27.96	\$243.00

The annual fee is calculated based on the area of encroachment multiplied by the Owner's annual taxes (1st year) for a per sq.ft. cost, or the stated annual fee, whichever is greater.

Waterfront			
Administration Fee	\$800.00		\$800.00
Annual Fee	\$215.04	\$27.96	\$243.00

Note: Annual fee is a base charge to the owner for the first year of the encroachment agreement. Commencing with year 2 of the charge, the base rate is indexed annually using CPI for the life of the agreement.