



The Corporation of the Town of Fort Erie By-law 60-2026

Being a By-law to Amend Delegation of Authority By-law 167-09 and Repeal By-law 88-2023 (Insurance Claims and Risk Management)

Whereas By-law 167-09 establishes the Town's Delegation of Authority framework, including delegated authority respecting insurance claims and risk management matters; and

Whereas By-law 167-09 authorizes the Town Solicitor to retain and instruct defence counsel and settle uninsured claims on behalf of The Corporation of the Town of Fort Erie up to a prescribed monetary limit; and

Whereas By-law 88-2023 amended By-law 167-09 to provide that, in the absence of the Town Clerk and/or Town Solicitor, the delegated authorities established under By-law 167-09 may be exercised by the Town Treasurer; and

Whereas at the Council meeting held July 20, 2026, Council considered and approved Report LLS-09-2026 regarding the Town Solicitor's delegated authority respecting insurance claims and risk management matters; and

Whereas Council has determined that it is appropriate to revise the delegated authority for the settlement of uninsured claims by authorizing the Town Solicitor to approve settlements up to Fifty Thousand Dollars (\$50,000), including costs, and to require the joint approval of the Town Solicitor and the Chief Administrative Officer for settlements exceeding Fifty Thousand Dollars (\$50,000) and up to One Hundred Thousand Dollars (\$100,000), including costs; and

Whereas Council has directed that a semi-annual report be provided outlining all uninsured claim settlements approved pursuant to this delegated authority during the applicable reporting period; and

Whereas it is deemed desirable to amend By-law 167-09 accordingly and repeal By-law No. 88-2023;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** By-law 167-09 be amended by deleting subsection 4 of section 1 and replacing it as follows:

"For uninsured claims, the Town Solicitor is authorized to retain and instruct defence counsel and to approve settlements up to a maximum amount of Fifty Thousand Dollars (\$50,000), including costs. Settlements exceeding Fifty Thousand Dollars (\$50,000), including costs, and up to a maximum amount of One Hundred Thousand Dollars (\$100,000), including costs, require the joint approval of the Town Solicitor and the Chief Administrative Officer."

2. **That** By-law 167-09 be amended by adding a new section 2 immediately following section 1, and renumbering the remaining sections accordingly, as follows:

"The Town Solicitor shall provide Council with a semi-annual report outlining all uninsured claim settlements approved pursuant to the delegated authority set out in section 1(4) of this By-law during the applicable reporting period."

3. **That** By-law 88-2023 is repealed.

4. **That** the Clerk of the Town is authorized to affect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 24th day of August 2026.

Mayor

Clerk